

Roll No. ....

**Y – 390 / Y– 391 (S)**

**B.A. (Third Year) EXAMINATION, (Suppl./Second Chance) Sept.-2021**

**FUNCTIONAL ENGLISH**

Paper – I, II

**WRITING SKILLS/CONVERSATIONAL ENGLISH**

*Time : Three Hours*

*Maximum Marks : 40 + 40 = 80 (For Regular Students)*

*Minimum Pass Marks : 33%*

*Maximum Marks : 50 + 50 = 100 (For Private Students)*

*Minimum Pass Marks : 33%*

**Note**—Attempt *all* questions.

**Section A**

1. Narrate in your own words any memorable episode during celebration of your birthday party. 13/16
2. Comment on an Agenda of a meeting and the main points to be kept in mind. 13/17
3. What are the essential features of a good business correspondence ? 14/17

**Section B**

4. Write the role of English in the effective conversation. 13/16
5. How will you present yourself in group discussion ? 13/17
6. How English can become an effective tool for promoting business ? 14/17

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